

## INSTRUCTIONS TO AUTHORS

The Journal of ASEAN Orthopaedic Association is the official publication of the ASEAN Orthopaedic Association, issued biannually.

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### GUIDELINES FOR THE JOURNAL OF THE ASEAN ORTHOPAEDIC ASSOCIATION

1. File – MSWord file
2. Abstract – unstructured, maximum of 150 words.
3. Figures – Line art and graphs should be embedded with the MSWord document
4. Images – the original image files inserted into MSWord should be submitted too. If the images are scanned. It must be in a 300 dpi resolution. Files coming from a digital camera should not be altered, just include the file as it is.
5. Title – the first page should contain the title of the research, the principal author, and then the co-authors.

6. Submission – Submit a hard copy together with the file and images (soft copy) used.

### PREPARATION OF THE MANUSCRIPT

Type the manuscript, double spaced on regular typewriter, paper of 8 ½" X 11" with at least one inch margins on both sides and bottom. Begin each of the following sections on separate pages: title page, abstract of not more than 150 words, text, acknowledgement, references , individual tables and legends.

On the first page or the title page give the title article(s), name(s) of author(s) including first name, degrees, name of department and institution in which the work was done. Number pages consecutively, beginning with the title page. Type the page number in the upper right hand corner of each page. An original and two additional copies of all materials including figures and table must be submitted for editorial review. Metric measurements should be used throughout the text and illustrative materials.

### ILLUSTRATIONS

Glossy black and white photographs of illustrations are requested. Original drawing should be professionally drawn in black India ink. Typewritten or freehand lettering is not acceptable. Color illustration will be published at the author's expense. Be sure to indicate "top" in pencil on the back of each illustration. Supply a caption for each illustration and type double spaced on a sheet of paper separate from the illustrations. Do not mount the illustrations in the manuscript but submit them to accompany the manuscripts.

## TABLES

Type each table and its title on a separate sheet of paper. Use Arabic numerals to number tables and should be numbered consecutively as mentioned in the text. Each table must be able to stand alone all necessary information must be contained in caption and the table itself so that it can be understood independently of the text and do not make a table for data that can be given in the text and do not make a table for data that can be given in the text in one or two sentences.

## REFERENCES

References must be listed on a separate sheet in numeric order as referred to in the article, not alphabetically. Only references mentioned in the text should be listed and should be selective. Number references consecutively in the order in which they are first mentioned in the text. Used the form of references and the titles of journals abbreviated according to the style used in Index Medicus.

Information from manuscript submitted but not yet accepted should be cited in the text as "unpublished observation" (in parentheses). References must be typed double-space.

Examples of correct forms of references are given below:

### *Journal*

1. Standard journal article(list all authors when six or less; when seven or more, list only the first three and add et al.)  
Leung PC, Chow YYN. Reconstruction of proximal femoral defects with a vascular pedicle graft. J Bone Joint Surg(Br) 1984;66:32-37

### 2. Corporate Author

Pennsylvania Orthopaedic Society. Traumatic dislocation of the hip joint in children, final report by Scientific Research Committee. J Bone Joint Surg (Br) 1968;43:38-42

### *Books and other Monographs*

#### 1. Personal Author(s)

Schneider FR. Orthopaedics in emergency care. St.Louis:The CV Mosby Co, 1980.

#### 2. Corporate Author

American Medical Association Department of drugs.AMA drug evaluation. 3<sup>rd</sup> ed.Littleton: Publishing Sciences Group, 1977.

#### 3. Editor, Compiler, Chairman as Author

Rhodes AJ, Van Rooyen CE, Comps. Textbook of virology:for students and practitioners of medicine and the other health science. 5<sup>th</sup> ed. Baltimore:Williams & Wilkins, 1968

#### 4. Chapter in Book

Ping-Chung Leung. Treatment of Burned Hands. In: Boswick JA, Jr., ed.Current Concepts in Hand Surgery. Philadelphia :Lea & Febiger, 1983:58-65

### *Other Articles*

#### 1. Newspaper Articles

Shaffer RA. Advances in chemistry are starting to unlock mysteries of the brain: discoveries could help cure alcoholism and insomnia, explain mental illness. How the messengers work. Wall street Journal 1977. Aug 12:1(col.1),10(col.1)

#### 2. Magazine Article

Roueché B. Annals of medicine: Santa Claus culture. The new Yorker 1971 Sept 4:66-81